



Banyan International School

Jeevan Nagar, Babliana, Jammu, J&K 181101

Circular No: - BIS/Acad/65/2022-23

Date: 22.08.2022

Dear Parent

Geetings from BIS fraternity!

Safety and security of our students is of prime importance to us and we need your cooperation and support to make the BIS Experience for our students safe, secure & smooth.

It has been observed that lot of early pickups are happening on unvarying manner, to facilitate the smooth functioning of the school and to ensure an appropriate and a secure learning environment for the students, the following rules of the school have been made mandatory and must be followed regarding the early pickup of your child: -

- 1) All parents picking up children must enter from the “**Administrative Block**” and present a valid, GOVERNMENT ISSUED PHOTO IDENTIFICATION i.e. Aadhar Card, Voter ID, Driving License etc. at the Front/Admission Desk.
- 2) ONLY persons who appear on BIS Nascorp Records or in the Emergency Contact Number shall be considered 'authorized' to pick up the child and allowed to sign the “Early Pick Up Form”. Parents cannot give permission over the telephone to have someone who is not listed, to sign the early pickup slip.
- 3) Early pickup will only be allowed in case of medical emergency (injury, sudden fever etc.) occurred during the school hours. In such cases, parents will be informed by the school authorities for the early pickup.
- 4) It is already mentioned on the page 14 of the school diary that, in case your ward is unwell, you should not send your child to the school (Not even during examination). This is because your child may affect other student's as well.

Please note that if exams are missed an appropriate decision will be taken at the end of the year looking into the performance in the other exams during the year.

Sd/-

Dr Rajesh Gandral
Principal